

Canterbury Renaissance Faire

July 23, 24, 30, 31, 2016

6119 Mt. Angel Hwy, Silverton, OR 97381 - (503) 873-3273

canterburyfaire@gmail.com

General Merchant information

Canterbury Renaissance Faire is held on private property. Products sold, distributed or displayed should be appropriate for the English Renaissance (16th century) and for a family event.

The faire site is in a grove of mature trees . We make every effort to provide you with a space larger than the dimensions you indicate on your application. However, you should expect a tight fit with no extra booth space. Site requests with 10' or 12' frontage are most available. Larger site are possible and are most likely to be accommodated if the request is flexible (examples: two 10' that could have a tree between them; a small change tent separate from a 15'x15' space).

Merchant space is assigned based on the information you indicate on the Merchant Application. We make an effort to separate Merchants with similar products. However, separation is not always possible and no Merchant has an exclusive right to a product type.

Merchants are responsible for set-up and take-down of their own space(s). It is not always possible to drive up to a space. If help is needed we may have volunteers to help setup or pack-up your site.

Merchants, in appropriate garb, must be ready for business before 10 am and spaces staffed continuously until 6:00 pm each day. We may have volunteers who can staff your site for short periods. Canterbury Faire is not responsible for any loss or theft.

Please fill out and return the enclosed agreement and application with a check or money order made payable to Canterbury Renaissance Faire by JUNE 1, 2016

SEND CHECKS, APPLICATION, AND PHOTOS (if needed) TO:

Canterbury Renaissance Faire

C/O Nancy White

6118 Mt. Angel Hwy NE

Silverton, OR 97381

Phone 503-873-3273

email: canterburyfaire@gmail.com

For more information see our website: canterburyfaire.com

We look forward to a successful and fun Faire with you.

Canterbury Renaissance Faire Merchant Agreement and Application

Canterbury Renaissance Faire

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Please read and complete the following agreement and application. By signing this agreement, you agree to the General Rules of Faire and all of what is written below.

The agreement is made and entered into the _____ day of _____, 201___ by and between the Canterbury Renaissance Faire, herein referred to as "Canterbury", and (Main Contact) _____ herein referred to as "Merchant" with reference to the following:

- 1) If the Merchant is accepted, Canterbury grants the Merchant the right to sell, distribute or display and the Merchant agrees to sell, distribute or display at the Faire site only the items listed and described in the attached Merchant application.
- 2) Canterbury will provide Merchant space at the Canterbury Faire site only for the dates and for the size listed and described in the attached Merchant application.
- 3) Merchants are allowed 3 staff members per day including the merchant. Merchants and their helpers must be appropriately garbed and stay in persona during Faire hours. Additional staff members must pay \$10 per person. All Merchants and their helpers must be "Gate Listed" on the attached Merchant Application. There will be no exceptions.
- 4) The Merchant agrees to set up in the designated space(s) and be open for business by 10:00 am on July 24 & 24 and July 30 & 31 2016. The Merchant must remain open until 6:00 pm each day. A successful Faire depends on all of us meeting the expectations of our patrons. Be open and ready at the opening of faire!
- 5) The Merchant shall keep the space(s) in a clean condition at all times. The Merchant shall be responsible for removing any and all trash from their space and surrounding area and disposing of it in a trash container(s) provided on site. If the containers cannot accommodate the Merchant's trash the Merchant will arrange for its removal.
- 6) Space assignments are based on the Merchant space preferences and products indicated on the application. All fees will be returned to the Merchant Contact if the Merchant is denied a space at the Faire.
- 7) Canterbury Faire event insurance does not include coverage for Merchants. Canterbury is not responsible for any theft or loss experienced by the Merchant. Merchants should carry a general commercial liability policy of insurance showing on site coverage.
- 8) The Merchant's display, signs, garb, helpers and products should be appropriate for the English Renaissance (16th century) and for a family event. Modern items and fixtures are to be removed or disguised during public Faire hours.

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- 9) If in the judgment of Canterbury the manner of operation of the space(s) or the merchandise or services do not meet the requirement of this agreement, or if the Merchant is in default of any other term of this agreement, Canterbury may terminate this agreement in part or in its entirety.

- 10) The Merchant may terminate this agreement 60 days before the Faire and receive a full refund of fees. Merchant termination of this agreement 30 days before the Faire can result in a 50% refund. No refunds will be given after that. All refunds will be returned after the end of the Faire.

- 11) Merchants must keep all vehicles off the Faire site starting half an hour before the gates open (9:30 am) until half an hour after the gates close (6:30 pm). Except for emergencies, there is only one road for entering or leaving the Faire site. Vehicles must have Faire staff permission to use this road. Vehicles may not enter the faire site during faire hours for any reason. All motor homes and camping trailers must remain in the area reserved for their parking. Vehicles left unattended on the site during prohibited times or in unapproved areas will be towed at owner's expense. Initial here _____ to indicate this rule is understood.

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Canterbury Faire Merchant Application

APPLICATION DEADLINE: JUNE 1, 2016

Business Name _____

Booth Name _____

- Booth name will be used on all Canterbury Faire publications and for assigning Merchant space.
- Your booth name may not be changed once this application is submitted.

Main Contact Name _____

Address _____

City _____ State _____ Zip _____

Phone (day) _____ (evening) _____

Email _____ Website _____

Gate List: please list age of minors

Merchant _____

Helper 1 _____

Helper 2 _____

Helper 3 (\$10.00 PER WEEKEND) _____

Helper 4 (\$10.00 PER WEEKEND) _____

MERCHANT WARES TO BE SOLD AT THE FAIRE

Attach a descriptive list of the items/services you wish to sell at Canterbury Faire. Items/services should be appropriate for a 16th century, English renaissance setting. Goods that are hand made are desirable. The Faire committee must approve all items/services that are to be available at Faire. Please be accurate.

Please give us a general description of your items/services that we may use on our website (e.g. Hand carved wooden figures of myth and legend).

Contact us if you have questions.

New merchants at Canterbury Faire, or **returning merchants with new products**, must provide a photo or photos of their booth and product by email, snail mail or on a Web Site.

We can view your merchant wares at this web site _____.

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MERCHANT SPACE INFORMATION

Merchant space is assigned based on the information you indicate on this application.

You may request Merchant space of any size that suits your particular needs. Booths must be constructed from materials available or look appropriate for a faire of 16th century England (e.g. no out of period metals or coverings visible).

We must have **accurate measurements** in feet. Space requested will be the space assigned.

Booth Frontage _____ **Booth Depth** _____

Note: Include guide ropes if used.

FEES

All fees are per weekend and must be paid in full before the opening of Faire. Indicate correct size and weekend

		July 23 &24	July 30 & 31
Roving cart	\$60.00	_____	_____
12'x12'	\$80.00	_____	_____
12'x13'	\$90.00	_____	_____
15'x15'	\$115.00	_____	_____
16'x16'	\$125.00	_____	_____
20'x10'	\$130.00	_____	_____
20'x12'	\$140.00	_____	_____
20'x15'	\$160.00	_____	_____
24'x12'	\$165.00	_____	_____
24'x34'	\$200.00	_____	_____
TOTAL		_____	_____

Call for price and availability of booth space dimensions that are not listed above.

**DEADLINE FOR APPLICATIONS IS JUNE 1ST APPLICATIONS MADE AFTER THIS DATE WILL
BE SUBJECT TO LATE FEES OF 20%. NO EXCEPTIONS!**

BOOTH SPACES ARE AVAILABLE ON A FIRST COME, FIRST SERVED BASIS!

To help us place your space better at Faire, please answer some questions for us.

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1. Include a brief description of booth set up, for instance, Does you booth have walls, a roof, just a table, or roped off area.
2. Are you doing a demonstration at Faire? Do you have special needs for this? If yes, describe them?
3. Do you have allergies to smoke, herbs, or anything that may affect your placement? If yes, please explain.
4. Some spaces receive more sun light than others. Would you prefer a sunnier space? Yes _____
(Paths for patrons are almost always under trees/shade.)
5. Will you be sleeping in your booth? Yes ____ No _____
6. Is your booth child oriented or geared more toward adults? Children mostly____ Adults mostly _____ Both _____

The undersigned hereby agree to hold harmless the Canterbury Renaissance Faire, Whitewind Production LLC, The World Forestry Center and any staff thereof or any person involved with the Canterbury Renaissance Faire held July 23 & 24 and July 30 & 31 2016 for all damages to persons and property resulting from acts of God, theft, vandals, or any injury or medical emergency. Further the above person, groups, organizations shall be held harmless from any cause of action, claim, petition filed in any court, or administrative tribunal arising out of said event, including all costs, attorney's fees, judgments or awards.

The undersigned hereby also agrees to abide by all rules and shall cooperate with the rules and guidelines provided by Site Safety and administration.

Signature _____

Printed Name _____ Date _____

This above signer has taken the responsibility of all members of his or her group in following all the rules and regulations.

MAKE CHECKS PAYABLE TO: **Canterbury Renaissance Faire**

SEND CHECKS AND APPLICATION TO:

Canterbury Renaissance Faire

C/O Nancy White

6118 Mt. Angel Hwy NE

Silverton, OR 97381

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QUESTIONS: EMAIL: canterburyfaire@gmail.com
PHONE: 503-873-3273

PLEASE BE COMPLETE, ACCURATE, AND EARLY WITH YOUR GATE LIST! ALL PARTICIPANTS ON YOUR GATE LIST ARE EXPECTED TO BE AN ACTIVE PART OF FAIRE. NOT JUST FREINDS!